



Lodge Side Head Counselor

Job Description:

This is a seasonal position as one of the head counselors at New England Music Camp, a residential non-profit camp in Sidney, Maine. The position will run from June 19-August 23, with some responsibilities during the academic year that can be done remotely. In this position, you will work on a team that is responsible for the safety and welfare of 200 campers, ages 11-18, and will work collaboratively to hire, supervise, and evaluate a team of university-age counselors. We are looking for a person who is well organized, energetic, and has experience working both on a team and independently.

NEMC is committed to building a diverse community that welcomes and celebrates Black, Indigenous, People of Color, and LGBTQIA+ individuals as campers, leaders, faculty, and staff. We acknowledge that the summer camp and music industries have a history of bias and exclusion. At NEMC, we are committed as individuals and as an organization to remain aware of our own biases so that we can commit to our ongoing improvement.

Responsibilities:

- Work collaboratively with the managing director, DEI/associate director, and other head counselors to hire a qualified and inclusive team of cabin counselors for the NEMC and BYSO summer programs.
- Assess the current camp recreational and social programs and advise on areas of growth and change to meet the needs of the camper population.
- Assess camp training program for counselors, and develop and lead pre-camp workshops, cabin and recreation preparation, and on-going professional development for counseling staff.
- Work with camp directors and head counselors to develop an annual budget for social programs, recreation supplies, and cabin supplies.

- Supervise campers and ensures their safety, development, growth, skill achievement, and general well-being.
- Implement a program of regular feedback for counseling staff during the summer season.
- Maintain regular communication with parents during the camp season when appropriate or necessary.
- Maintain regular communication with the camp directors and financial office concerning expenditures for camp programs.
- Attend spring planning meeting in March each year in preparation for the summer programs (attendance in person or virtually).

Additional Information/Requirements:

- Experience in camp, youth programs, recreation, and/or education working with children and teenagers
- Ability to lead, plan, organize, and implement recreation and social activities
- Ability to work as a team member, and accomplish tasks with little direct supervision
- Possess current first aid and CPR certification
- Experience mentoring young adults and/or university age students
- Strong organizational and communication skills

Please send a letter of interest and resume to Matthew Wiggin, Managing Director at matthew.wiggin@snowpond.org by February 15, 2024.